

MYF Training Ltd Sustainability and Environmental Policy

Introduction and aim

MYF Training Ltd is a training provider specialising in Work Based Learning. We recognise that our operations result in emissions to air and water, and the generation of waste. It is our aim to comply with legislation and other requirements, continue to reduce the environmental impacts of our business and operate in an environmentally responsible & sustainable manner. This policy describes how we will achieve our aim.

Responsibility

This sustainability and environmental policy applies to all of our operations including management, office services and procurement. Julie Ouston, Director, is responsible for ensuring that the policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

Resources

We will ensure that resources are available to enable us to achieve our objectives and targets.

Objectives

We aim to:

- reduce the amount of hard copy generated and base office functions around electronic copy;
- ensure that all waste paper, cardboard, plastic bottles and cans are recycled and identify any other office recyclables;
- monitor energy use and seek to reduce energy usage, educating staff and students in best practice in reducing energy consumption;
- seek to reduce waste production and educate staff and students in best practice in reducing waste and maximising recycling opportunities;
- raise awareness of sustainability issues with student and encourage participation in activities which support this

Targets

To achieve our aims, we have set ourselves the following targets:

- continue the process of informing all customers and suppliers about our environmental policy and, thereafter, all new customers and suppliers
- define good housekeeping for all our consumables.

Monitoring and auditing

Progress against these objectives will be monitored through management meetings.

The Director is responsible for agreeing the Policy and overseeing compliance with its principles

Signed: 

Julie Ouston, Director
December 2014

Reviewed: August 2016

